

**GENERAL PETITION TO STUDENT AFFAIRS COMMITTEE**

**OFFICE OF THE REGISTRAR • LAFAYETTE COLLEGE**

001 Markle Hall • (e) registrar@lafayette.edu • (p) 610-330-5090 • (f) 610-330-5706

Name: \_\_\_\_\_

Student ID #: \_\_\_\_\_

Campus E-Mail Address \_\_\_\_\_

Class: \_\_\_\_\_

Term GPA: \_\_\_\_\_

Campus Box #: \_\_\_\_\_

Degree: \_\_\_\_\_

Cum GPA: \_\_\_\_\_

Daytime Phone #: \_\_\_\_\_

Major: \_\_\_\_\_

I hereby petition the Committee to permit me to: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Change Curriculum (Degree) from \_\_\_\_\_ to \_\_\_\_\_ Please list both if requesting two degrees.

Change Major from \_\_\_\_\_ to \_\_\_\_\_

Please list both if requesting two majors. New Adviser Name: \_\_\_\_\_

Add Minor Program in \_\_\_\_\_

List subject & numbers of courses in minor program: \_\_\_\_\_

Course Substitution \_\_\_\_\_ for \_\_\_\_\_

Pass / Fail Grading in \_\_\_\_\_  Audit Grading in \_\_\_\_\_

Waiver of Curricular Course Requirement / Waiver of Academic Regulations

Explain: \_\_\_\_\_

Late Course Registration in \_\_\_\_\_ Will this late add result in a course overload? \_\_\_\_\_

Late Course Withdrawal in \_\_\_\_\_ Will this late withdrawal result in a light load (less than 3 credits)? \_\_\_\_\_

Courses added after the 2<sup>nd</sup> week or course withdrawals after the 11<sup>th</sup> week are considered only under EXCEPTIONAL circumstances.

Other: \_\_\_\_\_

Reasons: \_\_\_\_\_

All requests must include rationale and supporting evidence (if applicable). Submit additional comments, documents, etc. with petition.

**STUDENTS - DO NOT WRITE BELOW THIS LINE**

Advisor Recommendation:

Required for ALL petitions. \_\_\_\_\_

Approval

Comments: \_\_\_\_\_

Denial

No Recommendation

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Required for Curriculum, Major, Minor, Course Substitution, and Waiver of Curricular Course Requirement Petitions.

Department Recommendation:

Approval

Comments: \_\_\_\_\_

Denial

No Recommendation

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Instructor Recommendation:

Required for Audit Grading, Late Registration, & Late Withdrawal Petitions.

Approval

Comments: \_\_\_\_\_

Denial

No Recommendation

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Committee Action:  Approval  Denial

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Registrar/Student Affairs Committee

Date