

# TRANSFER CREDIT PETITION

## OFFICE OF THE REGISTRAR • LAFAYETTE COLLEGE

Name: \_\_\_\_\_ Student ID #: \_\_\_\_\_  
 Campus E-mail Address: \_\_\_\_\_ Class: \_\_\_\_\_ Term GPA: \_\_\_\_\_  
 Campus Box #: \_\_\_\_\_ Degree: \_\_\_\_\_ Cum GPA: \_\_\_\_\_  
 Daytime Phone #: \_\_\_\_\_ Major: \_\_\_\_\_  
 Home Address: \_\_\_\_\_

Term/Year \_\_\_\_\_ Institution: \_\_\_\_\_

Summer  Interim  Miscellaneous: \_\_\_\_\_

The above named student is a degree candidate in good standing and is eligible to return unless otherwise stated.

Dept/ Course #	Laf. Equiv. Course #	Course Title	Online Y/N*	CCS Req.	Major Req.	Minor Req.	Elective	Dept Head Approval

Descriptions of the above courses must be presented to your advisor, appropriate department heads and the Registrar. For course substitutions prior approval by adviser(s) and department heads are required for guaranteed transfer credit.

\* In addition to the course description, online course requests also require Committee approval of the course delivery methodology, which must contain significant interaction with the Instructor. Documentation must be provided.

**ATTENTION:**

- Only approved courses with a grade of C or higher are eligible for transfer credit.
- The grades will not be computed in the Lafayette Grade Point Average.
- Pass/Fail grades are not acceptable.
- Community College/Junior College courses taken by students with junior or senior class standing are not normally recognized for credit toward the Lafayette degree program.
- Credit may be transferred only upon receipt of an official transcript from the transfer institution.
- **Courses will be evaluated as follows: 1 unit/course credit, 4 semester credits, 6 quarter credits = 1 Lafayette course.**
- **Up to a maximum of three courses carrying 3 semester or 5 quarter credits may be transferred as a Lafayette course credit during a student's Lafayette career.**

Student Signature \_\_\_\_\_ Date: \_\_\_\_\_  
 Adviser (1) Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Adviser (2) Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Committee Action:  Approval  Denial

Comments:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Registrar/Student Affairs Committee \_\_\_\_\_ Date \_\_\_\_\_