GENERAL PETITION TO STUDENT AFFAIRS COMMITTEE

OFFICE OF THE REGISTRAR ▪ LAFAYETTE COLLEGE

001 Markle Hall ▪ (e) registrar@lafayette.edu ▪ (p) 610-330-5090 ▪ (f) 610-330-5706

Name _____   Student ID# _____

Student Email Address _____   Class Year _____

Degree(s) _____   Major(s) _____

Student Signature _____   Date _____

☐ Change Degree from _____ to _____ (List both if requesting two degrees)

☐ Change Major from _____ to _____ (List both if requesting two majors)
- Concentration **(if adding Art, English, Environmental Science, Geology (BS), Government & Law & Foreign Language, Integrative Engineering, or Math (AB))** _____
- New Advisor Name _____

☐ Add Minor in _____
List course subjects & numbers taken / planned for minor_____

☐ Course Substitution _____ for _____ in which major / minor area _____

☐ Pass/Fail Grading in _____ for which term _____

☐ Audit Grading in _____ for which term _____

☐ Late Course Registration in _____ for which term _____ Will this result in a course overload? _____

☐ Late Course Withdrawal in _____ for which term _____ Will this result in a light load (fewer than 3 credits)? _____
- **Courses added after the 2nd week or course withdrawals after the 11th week are considered under EXCEPTIONAL circumstances only. Contact class dean for guidance on late withdrawals.**

☐ Waiver of Curricular Course Requirement / Waiver of Academic Regulations / Other: (Explain) _____
_____
_____
_____

Include any supporting rationale, additional comments, documents, etc. with petition.

STUDENTS – DO NOT WRITE BELOW THIS LINE

Advisor Recommendation   **(Required for ALL Petitions):**

☐ Approval   Comments: _____

☐ Denial   _____

☐ No Recommendation   Signature   _____ Date _____

Department Recommendation   **(Required for Degree, Major, Minor, Course Subs, and Waiver Petitions)**

☐ Approval   Comments: _____

☐ Denial   _____

☐ No Recommendation   Signature   _____ Date _____

Instructor Recommendation   **(Required for Late Registration/Withdrawal and Audit Grading Petitions)**

☐ Approval   Comments: _____

☐ Denial   _____

☐ No Recommendation   Signature   _____ Date _____

Committee Action   ☐ Approval   ☐ Denial

Comments: _____
_____
_____
_____

Registrar / Student Affairs Committee _____   Date _____